



**WATFORD
BOROUGH
COUNCIL**



OVERVIEW AND SCRUTINY COMMITTEE

22 February 2023

7.30 pm

**Rooms 201 and 202,
Annexe, Town Hall, Watford**

Please note the start time of this meeting.

Contact

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For information about attending meetings please visit the [council's website](#).

Publication date: 14 February 2023

Committee Membership

Councillor S Feldman (Chair)

Councillor F Ezeifedi (Vice-Chair)

Councillors S Ahmed, P Kloss, R Martins, T Osborn, K Rodrigues, J Stiff and M Turmaine

Agenda

Part A - Open to the Public

1. Apologies for Absence/Committee Membership

2. Disclosure of interests (if any)

3. Minutes

The [minutes](#) of the meeting held on 1 February 2023 to be submitted and signed.

4. Watford Community Housing - maintenance

The committee to receive a presentation from representatives of Watford Community Housing in relation to maintenance of their properties.

5. Community Safety Partnership update

The new Chief Inspector for Watford to make his introductions to the committee and the Community Safety Manager to provide an overview of current community safety objectives.

6. Call-in

No items have been called-in.

7. Executive Decision Progress Report (Pages 5 - 10)

The Scrutiny Committee is asked to review the latest edition of the Executive Decision Progress Report and consider whether any further information is required.

8. Hertfordshire County Council's Health Scrutiny Committee

There have been no meetings of the Health Scrutiny Committee.

9. Work Programme (Pages 11 - 14)

The scrutiny committee is asked to review the current version of the work programme and consider any additional areas councillors wish to scrutinise.

10. Date of Next Meeting

- Wednesday 15 March 2023, 7pm



Executive Decision Progress Report

From May 2022

Contact Officer: Jodie Kloss
Senior Democratic Services Officer

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Email: democraticservices@watford.gov.uk

All officer decisions are available on the [Officer Decision Register](#) or on the full [Decision Register](#). Only key decisions are shown below. Further information about [forthcoming decisions](#) is available online.

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
13 June 2022 Cabinet	28 January 2022	Voluntary Sector Commissioning Framework Lead officer: Chris Fennell	No	Approved by Cabinet on 13 June 2022
13 June 2022 Cabinet	16 May 2022	Shared Services Lead officers: Vivien Holland / Liam Hornsby	Yes part exempt on the grounds that it contains information that may enable the reader to identify an individual.	Approved by Cabinet on 13 June 2022
13 June 2022 Cabinet	16 May 2022	Delivering the Council Plan Lead officer: Donna Nolan	Yes on the grounds that the report contains information enabling readers to identify individuals.	Approved by Cabinet on 13 June 2022
11 July 2022	10 June 2022	South West Hertfordshire Joint Strategic Plan of Community Involvement, and Issues and Options (Regulation 18) Consultation Document Lead officer – Jack Green	No	Approved by Cabinet on 11 July 2022

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11 July 2022 Cabinet	10 June 2022	Town Hall and Colosseum Refurbishment – recommendation to appoint a main contractor Lead officer – Kate Harrison and Liam Hornsby	Yes on the grounds that it contains commercially sensitive information	Approved by Cabinet on 11 July 2022
19 July 2022 Cabinet and Council	13 May 2022	Council Plan 2022-26 and Delivery Plan 2022-24 Lead officers: Kathryn Robson and Liam Hornsby	No	Approved by Cabinet on 13 June 2022 and Council on 19 July 2022.
19 July 2022 Cabinet and Council	10 June 2022	Leisure Contract Extension Lead officer – Chris Fennell	Yes on the grounds that it contains commercially sensitive information	Approved by Cabinet on 11 July 2022 and Council on 19 July 2022.
September 2022 Mayoral decision	2 September 2022	Covid 19 Additional Relief Fund Scheme Lead officer – Jane Walker	No	Decision taken under urgency procedures in accordance with Access to Information Procedure Rule 16 of the council’s constitution.

Date key decision is due to be taken and by whom	Proposed decision published in the Notice of Executive Decisions	Details of the proposed decision	Does the decision contain any exempt information requiring it to be considered in private and what are the reasons for this?	Status
17 October 2022 Council	2 September 2022	Watford Local Plan Lead officer – Jack Green	No	Approved by Council on 17 October 2022
3 October 2022 Cabinet	2 September 2022	Riverwell Business Plan 2022/23 Lead officer – Peter Hall	Yes part exempt on the grounds that it contains information that may enable the reader to identify an individual.	Approved by Cabinet on 3 October 2022
2 November 2022 Mayoral delegated decision	24 October 2022	Introduction of charges for corporate and social responsibility activities within the River Colne programmes Lead officer – Paul Stacey	No	Decision taken under urgency procedures in accordance with Access to Information Procedure Rule 16 of the council's constitution.
28 November 2022 Cabinet	30 September 2022	Customer Experience Strategy 2022-2026 Lead officer – Liam Hornsby	No	Approved by Cabinet on 28 November 2022
28 November 2022 Cabinet	30 September 2022	CIL Spending Report Lead officer – Ben Martin	No	Approved by Cabinet on 28 November 2022

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28 November 2022 Cabinet	24 October 2022	Town Hall Quarter – New Neighbourhood – Selection of Preferred Bidder Lead officer – Julian Hart	Part exempt, paragraph 3 – the appendix will contain commercially sensitive information.	Approved by Cabinet on 28 November 2022
16 January 2023 Cabinet	9 December 2022	Woodside Master Plan update Lead officer- Abid Khalil	No	Approved by Cabinet on 16 January 2023
13 March 2023 Cabinet	9 December 2022	Authority Monitoring Report Lead officer – Jack Green	No	-
13 March 2023 Cabinet	6 January 2023	Town Hall and Colosseum Refurbishment - Award of Contract Lead officer – Liam Hornsby	Yes on the grounds that it contains commercially sensitive information	-
13 March 2023 Cabinet	10 February 2023	Climate Change and Ecological Emergency Strategy Lead officer – Susheel Rao	No	-

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13 March 2023 Cabinet	10 February 2023	Croxley Park Business Plan Lead officer – Peter Hall	Part exempt, paragraph 3 – the appendix will contain commercially sensitive information.	-

Overview and Scrutiny Committee

2022/2023 work programme

Date	Publishing	Topics	Speakers
22 June	14 June	<ul style="list-style-type: none"> • New task group proposal: Sustainability Strategy • OSC work programme 2022/23 	<ul style="list-style-type: none"> • Jodie Kloss (Senior Democratic Services Officer) • Jodie Kloss (Senior Democratic Services Officer)
29 June	21 June	<i>Call-in only</i>	<i>Cancelled</i>
20 July	12 July	<ul style="list-style-type: none"> • Update on ArrivaClick contract • Quarter 4 2021/22 Council Performance Report - to monitor and challenge results 	<ul style="list-style-type: none"> • Alan Gough (Group Head of Community and Environmental Services), Chris Fennell (Head of Leisure and Environmental Services), Kim Bloomfield (Contract and Relationship Manager - Sustainable Transport) • Liam Hornsby (Head of Enterprise Programme Management Office), Claire Dow (Business Intelligence Manager)
27 July	20 July	<i>Call-in only</i>	<i>To be cancelled if no call-in.</i>
21 September	13 September	<ul style="list-style-type: none"> • Quarter 1 2022/23 Council Performance Report - to monitor and challenge results 	<ul style="list-style-type: none"> • Liam Hornsby (Associate Director of Customer and Corporate Services), Claire Dow (Business Intelligence Manager)

		<ul style="list-style-type: none"> Update on WBC's Strategic Framework – to review progress achieved on the Council Plan and the Organisation Development Strategy 	<ul style="list-style-type: none"> Kathryn Robson (Executive Head of Strategy & Initiatives (Communications, Partnerships & Community)), Liam Hornsby (Associate Director of Customer and Corporate Services), Executive Head of HR and OD
19 October	11 October	<ul style="list-style-type: none"> Voluntary Sector Commissioning Framework (End of Year Report – 2021-2022) – to review the end of year report Community Safety Partnership update 	<ul style="list-style-type: none"> Paul Stacey (Associate Director of Environment), Julietta Federico (Contract and Relationship Manager) Liam Fitzgerald (Community Safety Manager)
16 November	8 November	<ul style="list-style-type: none"> Update on voluntary sector strategy and W3RT task group 2020/2021 ICT Strategy 	<ul style="list-style-type: none"> Paul Stacey (Associate Director of Environment), Julietta Federico (Contract and Relationship Manager), representatives from W3RT Emma Tiernan (Associate Director of ICT & Shared Services)
13 December	6 December	<ul style="list-style-type: none"> Update on WBC's Strategic Framework – to review progress achieved on the Council Plan and Organisation Development Strategy and Quarter 2 2022/23 Council Performance Report - to monitor and challenge results 	<ul style="list-style-type: none"> Liam Hornsby (Associate Director of Customer and Corporate Services), Kathryn Robson (Director of Performance), Claire Dow (Business Intelligence Manager)

01 February	24 January	<ul style="list-style-type: none"> • Update on Electric Vehicles Task Group • Update on Sustainable Transport Strategy including task group recommendations • Sustainability Strategy Task Group final report 	<ul style="list-style-type: none"> • Andy Smith (Senior Transport and Infrastructure Projects Officer) • Tom Dobrashian (Executive Director of Place) • Councillor Mark Hofman (Task Group Chair), Susheel Rao (Sustainability Officer)
22 February	14 February	<ul style="list-style-type: none"> • Watford Community Housing – update on maintenance • Community Safety Partnership – to review the update on the 2022/23 plan and consider objectives for 2023/24 	<ul style="list-style-type: none"> • WCH representatives • Liam Fitzgerald (Community Safety Manager)
15 March	7 March	<ul style="list-style-type: none"> • Update on WBC’s Strategic Framework – to review progress achieved on the Council Plan and Organisation Development Strategy and Quarter 2 2022/23 Council Performance Report - to monitor and challenge results • Report it improvements 	<ul style="list-style-type: none"> • Liam Hornsby (Associate Director of Customer and Corporate Services), Kathryn Robson (Director of Performance) Claire Dow (Business Intelligence Manager) • Lee Anderson (Digital Services Development Manager)
29 March	21 March	<i>Call-in only</i>	<i>To be cancelled if no call-in.</i>

Other items to be scheduled

2023/24

- Customer Experience Strategy – delivery plan
- Update on ArrivaClick service (June/July 2023)
- Update on the waste and recycling service (beginning 23/24)
- Voluntary Sector Commissioning Framework Annual Report (July 2023)
- Parking services - resources and levels of responsiveness to residents' needs (Cllr Hannon suggestion)
- Review of CCTV service following move to new police station.
- Review changes to NLF applications following implementation.
- SLM contract update?